

# Certified Wall Street and Technology Professional 1 of 2

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## Mike Holman

### EDUCATION

**Bachelor of Science** degree, Professional Technology Studies - Internet E-Commerce  
PACE UNIVERSITY, **Seidenberg School of Computer Science and Information Systems** New York,  
NY

**Associate of Science** degree - Technology Systems  
PACE UNIVERSITY, **Seidenberg School of Computer Science and Information Systems** New York,  
NY

### PRODUCT SUMMARY

**Technologies:** VLAN, VOIP, RSA Archer eGRC, SharePoint, Databases (MS Access, MY SQL), Qlikview, Business Objects WEBI used by Social Solutions in their Efforts To Outcome ( ETO ) Application, SAP, Webi, Deski, BOXI, MicroStrategy, Oracle JD Edwards EnterpriseOne (JDE), MS SharePoint, Lotus QuickPlace, Facebook, Twitter, Blogger, Drupal, WordPress, Google AdWords, Google Analytics

**Financial Products:** Money Market Deposits, Derivatives, Repos, Fixed Income, Equity, Municipal Bonds, FX, Global and Domestic Back Office Operations, Middle Office and Front Office Support of Trade Finance Settlement, Cash Settlement, Income, Corporate Actions, Securities Lending

### PROFESSIONAL EXPERIENCE

#### Marketing and Sales - Operations Analyst

CCA Consultant at PricewaterhouseCoopers, New York, NY

September 2016 to Present

- Downloaded Master **Work Breakdown Structure (WBS)** data from **SQL Callidus** online Database and imported data into MS Access Database. Ran queries for Table updates. Imported new **XLos WBS** Code data into **MS Access Database**. Exported results to **MS Excel** using **V-LookUps** and formatting data and importing new data into **SQL Database**.
- Imported **Client Relationship Executives** Contract information for all Regions into the **Lotus Notes Database** for review by **Managing Director**. Downloaded all open cases for **Credit Approval Case** Report for the New York Regions. Exported firm Directory from Lotus Notes for review. Performed Review of **Google Groups** and assigned members for updates as needed. Ran queries on Partners worldwide from the **Lotus Notes Database** as well as the **SQL Callidus Database**.
- Deleted and/or Inactivated **Client Assignments** for Cases as needed from the **SQL Database**. Combined numerous **MS Excel** Reports into on master file. Ran queries on the **SQL** and **MS Access** Database for missing **WBS codes**. Created **MS Excel Macros** for various Database reports.
- Performed preparation of **PCS Statements** for Quarterly Review.
- Redesigned numerous **Global Finance System (GFS)** Reports from the old format to the new format online, identifying and reporting differences in new format with WBS Codes summaries versus individual Line Of Service counts
- Used **SAP BEx Business Objects Explorer** built into MSEXcel to create reports and eliminate Line Of Services differences. **Business Explorer** allowed for number task to be done efficiently all with MS Excel exclusively
- Monitored Message Transmissions of the **On Demand Integrator (ODI)** of data data which uses **Oracle, Informatica, FTP and SSH** from **Callidus** to the **Global Finance System (GFS)**
- Maintained the Marketing & Sales Ops Data & Reporting Table of Contents on Google Drive with Links to documents
- Completed tasks on the **Global Portal** project for **Managing Director**, and decreased time by converting two very large **MS Excel** files, which combined exceeded the application limits, into one **MS Access Database** performing **MS Access** queries as needed

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### **Data Analyst (Contract)**

October 2015 to September 2016

1199SEIU, New York, NY

- Analyzed Data using **MS Excel V-LookUps** and **Pivot Tables** on various Campaigns by building an MS Access Database to run Queries via SQL/VBA and Reports for data counts and complete information on Registered and Non Registered Health Care Workers along with full contact information for each worker. Maintained a database for each Agency who employed these workers with their contact information. Imported NPI Data info into created MySQL Database at <http://www.npi-db.info/db> for further review of all NY Data versus data already within the MS Access Database. Used NPG VAN to setup users, import bulk report and run analysis on Agency and Worker data.

### **Global System Administrator (Contract)**

February 2015 to October 2015

Colgate Palmolive, New York, NY

- Administered Consumer Relationship Management for the **Global Consumer Response System (Global CRS)** which captures Consumer feedback via Social Media (Facebook, Twitter, LinkedIn, etc.), Web Contact Us Page, Phone, Chat and Email within **Global Consumer Affairs** provided by the Vendor Of choice, **Wilke Global**, along with related **Security and Master Data Management** processes to ensure optimization for the Global users. Personally processed over nine hundred and seventy five **Metadata Change Request (MCR)** updates to Global CRS to correct data related to the Global Users in Latin America and other Regions. Helped ensure validation fitness of Global CRS worldwide while assisting with the expansion of technical capabilities. Assisted the Technology Analyst with delivering process and workflow improvements. Helped fulfill ad-hoc and validated reporting requirements such as the Monthly Sales Module Reporting with comparison of Database existing Products to the same Products produced by the **SAP** program. Obtained membership within the **Society of Consumer Affairs Professionals (SOCAP)** to keep abreast of the latest trends within the Consumer Affairs Community.

### **Analyst (Contract)**

September 2014 to January 2015

Related Companies, New York, NY

- Within the **Accounting Group** assisted with **Financial Planning and Analysis (FP&A) Data Analysis** projects using **MS Excel Pivot Tables** and **V-LookUps** to create Consolidated Reports for **Travel and Expense (T&E), Telecom, Inventory and Human Resource Management**. Studied System training module inclusive of testing for **JD Edwards EnterpriseOne system (JDE)** which serves as the firm's **Global Customer Relationship Management System (CRM)** for contacts, **Journal Entries, HR, Accounts Receivable** and **Accounts Payable**. Performed analysis on **Real Estate Vendor Waivers** for various Projects and **Billing** amounts to verify payments made. Performed Analysis relative to Related **Entity Names** and Levels within the organization to maintain consistency with **Human Resource** database. Performed Analysis related to **Telecom Carriers** statements to analyze billing usage firm wide to maintain accuracy with Vendor Billing and Internal Consolidated Billing. Performed **Travel and Expense** Analysis related to **Credit Card Vendor** and Internal Billing System (Tenrox) for Domestic and Global to ensure accuracy with **Currency Foreign Exchange Rates** received from Vendor vs average market currency rates.

### **Senior Data Analyst (Contract)**

January 2014 to August 2014

Citigroup, New York, NY

- Within **Regulatory Reporting** within the **Derivatives** space, as **The Project Lead**, created from the ground up a **SharePoint Site** for utilization by the **Risk and Finance** Teams for review of **Notional Analysis** surrounding various Product Processor systems as Oasys, S2, RRAI, Treasury, etc using Business Intelligence tools such as **Qlikview, Business Objects** and **MicroStrategy**. Used **MS Excel** to create **Derivative Sub Instrument** Reports via **Pivot Tables** and **V-LookUps** for **Vice President**. Performed data analysis with regard to client requests and developed rules and methodologies for effective data management. Assured the integrity of project data, including data extraction, storage, manipulation, processing and analysis.